

City of St. Elmo, Illinois  
**Development and Zoning Permit Application**

Date: \_\_\_\_\_ Phone No. : \_\_\_\_\_ Permit No: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Owner, (if different from applicant): \_\_\_\_\_

Address/Location of Project: \_\_\_\_\_

Zoning Classification of Project Location: \_\_\_\_\_

Type of Project:  New Construction     Alteration     Addition     Repair

Existing Land Use at Project Site: \_\_\_\_\_

Proposed Land Use, (if different from existing): \_\_\_\_\_

Proposed Project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Project Start-up Date: \_\_\_\_\_

Estimation Completion Date: \_\_\_\_\_

(Must be within 180 days of permit issuance. Following 180 days, permit will expire unless renewed or extended by City Building Official.)

Estimated Cost of Project: \_\_\_\_\_

Provide a **plan sketch, drawn to scale**, showing: The general project site location; dimension and shape of the lot; front, side and rear yard setbacks; location of any existing or proposed structures or alterations on the lot; and complete outside dimensions and heights of any proposed structures or alterations. This sketch should be your final sketch, as any changes to the plans after submitting this sketch will require reapplying and an additional \$20.00 fee.

Number of Principal Structures on Lot: \_\_\_\_\_

Number of Accessory Structures on Lot: \_\_\_\_\_

Number of off-street parking spaces and loading areas, (if applicable) provided: \_\_\_\_\_

Note: The City of St. Elmo Building Official may request additional information if deemed necessary to determine conformance with the St. Elmo Zoning Ordinance.

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(City Use Only)

- Proposed development is a principal, permitted use and conforms to all provisions of the Zoning Ordinance for the applicable district.
- Permit Fee Paid, \$20.00
- \*Permit Approved, by: \_\_\_\_\_ Date: \_\_\_\_\_  
St. Elmo Building Official

\*The development can not be occupied or utilized prior to a certificate of compliance being issued.

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- Proposed development is a prohibited use, Ordinance Amendment required.
  - Proposed development requires a Special Use Permit.
  - Proposed development requires a Temporary Use Permit.
  - Proposed development requires a Variance.

Until and unless the item, as checked above, is appropriately addressed by action of the Board of Appeals or City Council, a development permit can not be issued.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
St. Elmo Building Official