

**City Board Meeting Agenda  
City of St. Elmo  
August 2, 2023 - 6:00 p.m.  
At the City Hall**

**Order of Business**

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Approval of Board Minutes**

**Approval of Treasurer's Report**

**Visitors:**

**Reports and Communications from the Mayor and Other City Officers:**

- Citizen of the Year

**Reports of Standing Committees:**

Chairman Report of Finance, Kenneth Gammon

- Quarterly Investment Policy Report
- Investment Policy Financial Institutions List

Chairman Report of Public Works, Peg McKinney

- Mike Caraway retirement
- Fall Clean up days -- Oct. 16
- Haier Plumbing – Water Project pay request & change order
- Valve Wrench
- Personnel -- Theresa Mitchell Fogging

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Landscaping

Chairman Report of Public Safety, James D. Russell

- Jacoby Manuel contract and sign on bonus
- Personnel – Hiring Officers

**Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Approving And Authorizing The Execution Of A TIF Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois And Rolling Cones Smoke Shop, LLC And Kenneth R. Warner
- Modification to Lease Agreement Phillips Building

**Unfinished Business:**

**New Business:**

- Trunk or Treat – Sat. Oct 28 (Trick or Treat)

**Executive Session:**

**Adjourn or Recess:**

**City Board Meeting Minutes**  
**City of St. Elmo**  
**August 2, 2023 - 6:00 p.m.**  
**At the City Hall**

The City Council met in regular session Wednesday, August 2, 2023 at 6:04 p.m. at the City Hall with the following City Officials present: Mayor Kimberly Baron, Alderman, Sandra Mace, Fred Wagner, JD Russell, Peg McKinney and Kenneth Gammon. Also present was Treasurer Mary Magnus, Chief of Police Scruggs and Clerk Kim Karnes. Alderman Robert Wells was absent.

**Pledge of Allegiance**

**Approval of Board Minutes**

Motion #1) Moved by Fred Wagner and seconded by Kenneth Gammon to approve the July 5, 2023 Board Meeting minutes.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Bob Wells

**Approval of Treasurer's Report**

Motion #2) Moved by Sandra Mace and seconded by Fred Wagner to approve the July 2023 Treasurer's Report and to pay the bills.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner

Absent: Bob Wells

**Visitors:** Butch Schmidt and Officer Jacoby Manuel. Butch had concerns and questions about the lease and demolition of the Phillips Building, the conditions of Main Street, and the reimbursement for Small Town Treats when a water main was hit and the water had to be shut off.

**Reports and Communications from the Mayor and Other City Officers:**

- Citizen of the Year

**Reports of Standing Committees:**

Chairman Report of Finance, Kenneth Gammon

- Quarterly Investment Policy Report

Motion #3) Moved by Kenneth Gammon and seconded by JD Russell to approve the Quarterly Investment Policy Report for April, May and June 2023.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner, Sandra Mace

Absent: Bob Wells

- Investment Policy Financial Institutions List

Motion #4) Moved by Kenneth Gammon and seconded by JD Russell to accept the Investment Policy Financial Institutions List as attached.

Ayes: Peg McKinney, JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon

Absent: Bob Wells

Chairman Report of Public Works, Peg McKinney

- Mike Caraway retirement

Motion #5) Moved by Peg McKinney and seconded by JD Russell to approve the retirement of Mike Caraway.

Ayes: JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

Absent: Bob Wells

- Fall Clean up days -- Oct. 16

Motion #6) Moved by Peg McKinney and seconded by Kenneth Gammon to set Fall cleanup day for October 16<sup>th</sup> and to hire Sanitation Service for 40 yd. roll off dumpsters in the amount of \$675.00 per load.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Bob Wells

- Haier Plumbing – Water Project pay request & change order

Motion #7) Moved by Peg McKinney and seconded by JD Russell to accept pay request #11, 12, 13 and Change Order #2 for a total of \$119,612.41 from Haier Plumbing & Heating, Inc. for the water line project.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner

Absent: Bob Wells

- Valve Wrench-Tabled
- Personnel -- Theresa Mitchell Fogging

Motion #8) Moved by Peg McKinney and seconded by Kenneth Gammon to approve hiring Theresa Mitchell to do the mosquito fogging for \$25.00 per hour.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner, Sandra Mace

Absent: Bob Wells

#### Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Landscaping-Tabled

#### Chairman Report of Public Safety, James D. Russell

- Jacoby Manuel contract and sign on bonus

Motion #9) Moved by JD Russell and seconded by Kenneth Gammon to pay Officer Jacoby Manuel a \$5,000.00 sign-on bonus upon signing a contract.

Ayes: Peg McKinney, JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon

Absent: Bob Wells

- Personnel – Hiring Officers

#### **Communications, Petitions, Resolutions, Orders and Ordinances:**

- An Ordinance Approving And Authorizing The Execution Of A TIF Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois And Rolling Cones Smoke Shop, LLC And Kenneth R. Warner

Motion #12) Moved by JD Russell and seconded by Fred Wagner to pass **Ordinance No. 1079, “An Ordinance Approving And Authorizing The Execution Of A TIF Redevelopment Agreement By And Between The City Of St. Elmo, Fayette County, Illinois And Rolling Cones Smoke Shop, LLC And Kenneth R. Warner”**

Ayes: JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon

Abstain: Peg McKinney

Absent: Bob Wells

- Modification to Lease Agreement Phillips Building

Motion #13) Moved by JD Russell and seconded by Peg McKinney to approve the Modification to Phillips Building Lease Agreement to the American Legion Weakley Rowland Post No. 420 and the St. Elmo Area Veterans Group.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Bob Wells

**Unfinished Business:**

**New Business:**

- Trunk or Treat – Sat. Oct 28 (Trick or Treat)

Motion #14) Moved by JD Russell and seconded by Peg McKinney to set Trick or Treat and Trunk or Treat on October 28th between 6:00 and 8:00 pm.

Ayes: Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner

Absent: Bob Wells

**Executive Session:**

Motion #10) Moved by JD Russell and seconded by Kenneth Gammon to move into Executive Session for the purpose of Personnel in accordance with the Open Meetings Act, 5 ILCS 120/ Section 2 c (1 at 6:39 p.m. with Mary Magnus and Jeremy Scruggs present.

Ayes: Kenneth Gammon, Peg McKinney, JD Russell, Fred Wagner, Sandra Mace

Absent: Bob Wells

Motion #11) Moved by JD Russell and seconded by Kenneth Gammon to adjourn from Executive Session at 7:34 p.m.

Ayes: Peg McKinney, JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon

Absent: Bob Wells

**Adjourn or Recess:**

Motion #15) Moved by JD Russell and seconded by Fred Wagner to adjourn the meeting at 7:40 p.m.

Ayes: JD Russell, Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney

Absent: Bob Wells

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Kim Karnes, City Clerk

**City of St. Elmo**  
**Financial Institutions List**  
**August 2, 2023**

<b>First National Bank of Dieterich/ Dieterich Bank</b>	<b>St. Elmo</b>
<b>United Fidelity Bank</b>	<b>St. Elmo</b>
<b>Illinois Funds</b>	<b>Springfield</b>
<b>Bank of Hillsboro</b>	<b>Altamont</b>
<b>Midland States Bank</b>	<b>Effingham</b>
<b>First National Bank of Brownstown</b>	<b>Brownstown</b>