

City Board Meeting Minutes
City of St. Elmo
May 7, 2025 - 6:00 p.m.
At the Magnus Conference Hall

The City Council met in regular session Wednesday, May 7, 2025 at 6:01 p.m. at the Magnus Conference Room with the following City Officials present: Mayor Kimberly Baron, Alderman Sandra Mace, Peg McKinney, Fred Wagner, JD Russell and Kenneth Gammon. Also present was Treasurer Mary Magnus, Michelle Oldfield, Chief of Police Jeremy Scruggs, Public Works Supt. Josh Ledbetter and Clerk Kim Karnes. Absent was Robert Wells. Also present was newly elected officers Danielle Fontaine and Rita Davis

Pledge of Allegiance

Approval of Board Minutes

Motion #1) Moved by JD Russell and seconded by Fred Wagner to approve the April 2, 2025 Board Meeting minutes

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Bob Wells

Approval of Treasurer's Report

Motion #2) Moved by Ken Gammon and seconded by Sandra Mace to approve the April 2025 Treasurer's Report and to pay the bills.

Ayes: Fred Wagner, Sandra Mace, Kenneth Gammon, Peg McKinney, JD Russell

Absent: Bob Wells

Swearing in of newly elected officials Kimberly Baron, Mayor; Loretta Cameron, Clerk, Michelle Oldfield, Treasurer; Rita Davis and J.D. Russell, Alderman Ward I; Kenneth Gammon, Alderman Ward II; Danielle Fontaine, Alderman Ward III

Rita Davis left at this time 6:15 PM

Visitors: Sandra McDowell, cat problem; Chloe Carson, wants to be notified on street closures; Michelle Weber, Casey Cameron, Tammy Guffey, wants to annexed into the city; Robbi Nordyke, Alina Braning

Reports and Communications from the Mayor and Other City Officers:

- Police Sergeant

Motion #3) Moved by JD Russell and seconded by Ken Gammon to promote Chris Carpenter to Sergeant with a pay of \$26.00 per hour effective May 4.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine

Absent: Rita Davis

- Mayoral Appointments

Motion #4) Moved by JD Russell and seconded by Ken Gammon to approve the Mayoral Appointments as presented.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine

Absent: Rita Davis

- Appointment of Deputy City Clerk

Motion #5) Moved by JD Russell and seconded by Danielle Fontaine to approve the appointment of Michelle Oldfield as Deputy City Clerk.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine

Absent: Rita Davis

- Danielle Fontaine Resignation from Zoning Board

Motion #6) Moved by JD Russell and seconded by Danielle Fontaine to approve the resignation of Danielle Fontaine as Zoning Board Member.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine

Absent: Rita Davis

- Rick Mills Appointment to Zoning Board

Motion #7) Moved by JD Russell and seconded by Fred Wagner to approve the appointment of Rick Mills as zoning board member till March 2027

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine

Absent: Rita Davis

- Sale of property on Locust Street

Motion #8) Moved by Fred Wagner and seconded by Peg McKinney to sell the property at 215 N. Locust Street and set the minimum bid of \$2,000 with the stipulation that a home be placed on it within a year.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine

Absent: Rita Davis

Reports of Standing Committees:

Chairman Report of Public Works, Peg McKinney

- Bid for golf course road

Motion #9) Moved by Peg McKinney and seconded by Ken Gammon to approve the bid from Larry Heuerman Trucking to repair the Golf Course Road in the amount of \$24,999.00.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine

Absent: Rita Davis

Chairman Report of Parks, Local Improvements & Zoning, Bob Wells

- Playground equipment for Deken Park
- Lake Nellie Trees, Buff Tree Service bid

Motion #10) Moved by Fred Wagner and seconded by Ken Gammon to approve the quote from Buff's Tree Service for tree removal at Lake Nellie in the amount of \$8,500.00.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine

Absent: Rita Davis

- TIF Funds for façade repairs/Street Scaping – Kim has talked to Brickyard Builders about Kenny Werner store.

Chairman Report of Public Safety, James D. Russell

- Two Patrol Rifles

Motion #11) Moved by JD Russell and seconded by Danielle Fontaine to approve the quote from Ray O'Herron for two patrol rifles in the amount of \$3,360.00 plus shipping.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine

Absent: Rita Davis

Chairman Report of Finance, Kenneth Gammon

- Quarterly Investment Policy Report

Motion #12) Moved by Ken Gammon and seconded by Fred Wagner to approve the Quarterly Investment Policy Report for January, February and March 2025.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

- General Fund Budget

Motion #13) Moved by Ken Gammon and seconded by Fred Wagner to approve the 2025/2026 General Fund budget of \$650,000.00 plus set aside \$50,000.00 for Ordinance Violations

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

- Personnel – Raises

Motion #14) Moved by Ken Gammon and seconded by Fred Wagner to approve employee raises as presented.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

- Review Investment Policy -- City council received a copy

Communications, Petitions, Resolutions, Orders and Ordinances:

- Assignment of reimbursements provided for in a TIF Redevelopment agreement. Jordan Mahon Insurance.

Motion #15) Moved by JD Russell and seconded by Danielle Fontaine to approve the Assignment of reimbursements provided for in a TIF Redevelopment agreement. Jordan Mahon Insurance

Ayes: Fred Wagner, Kenneth Gammon, JD Russell
Abstain: Peg McKinney, Danielle Fontaine
Absent: Rita Davis

- An Ordinance Amending Chapter 4, Division 1, Paragraph 9 of the City of St. Elmo, (Fayette County), Illinois Municipal Code (Sewer Rates)

Motion #16) Moved by JD Russell and seconded by Danielle Fontaine to pass Ordinance No. 1104, **“An Ordinance Amending Chapter 4, Division 1, Paragraph 9 of the City of St. Elmo, (Fayette County), Illinois Municipal Code (Sewer Rates)”**

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

Rita Davis returned at this time 7:49 PM

- Resolution for IMRF Authorized Agent

Motion #17) Moved by JD Russell and seconded by Ken Gammon to pass **Resolution No. 2025-003, “Resolution for IMRF Authorized Agent”**

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine
Absent: Rita Davis

- Kids to Park Day Proclamation
- Poppy Day Proclamation
- National Police Week Proclamation

Motion #18) Moved by JD Russell and seconded by Ken Gammon to approve the Mayor signing the Kids to Park Day Proclamation, Poppy Day Proclamation and National Police Week Proclamation.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine, Rita Davis

Unfinished Business:

New Business:

Executive Session:

Adjourn or Recess:

Motion #19) Moved by JD Russell and seconded by Danielle Fontaine to adjourn the meeting at 7:52 p.m.

Ayes: Fred Wagner, Kenneth Gammon, Peg McKinney, JD Russell, Danielle Fontaine, Rita Davis

Loretta Cameron City Clerk